

## MEMORANDUM FROM STAFF

From: Marcellus Johnson, Planning Administrator  
To: Lapel Advisory Plan Commission  
Date: 12/02/2025  
RE: Address Assignment for Harold and April Ray  
Exhibits: Map

### Project Description

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Harold and April Ray own a property with Parcel ID 48-10-28-303-001.003-032 located where the railroad crosses S 1000 W that is currently used for agricultural purposes. They have requested an address be assigned to this property.

### Commission's Role

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Commission is responsible for assigning all addresses in Lapel.

### How the Address Number Was Derived

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The Rays also own the neighboring property at 2620 S 1000 W. The approximate distance between the address point for this property and the centerline of the subject property was converted into a numerical factor that was added to the reference address number (see attached exhibit).

### Staff's Recommendation

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Staff recommends that the Plan Commission assign the address 4706 S 1000 W to the property.

